Patron Activity Lists

High Patron Circulation activity (by name)

Purpose:
Create a list of the patrons that have the highest circulation over a specific period.

Location: STAFFWEB REPORTS tab > Patron Activity

Setup Options:
1) Basic tab – change report name and title to reflect purpose of report.
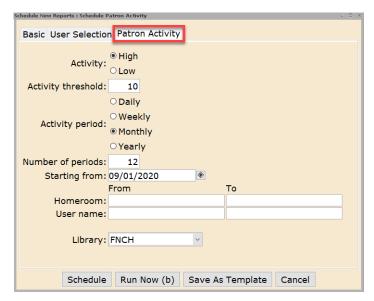   Sample: FNCH – students with 10 or more checkouts this school year
2) User Selection tab – select user profiles to be included.
    Sample: Student1
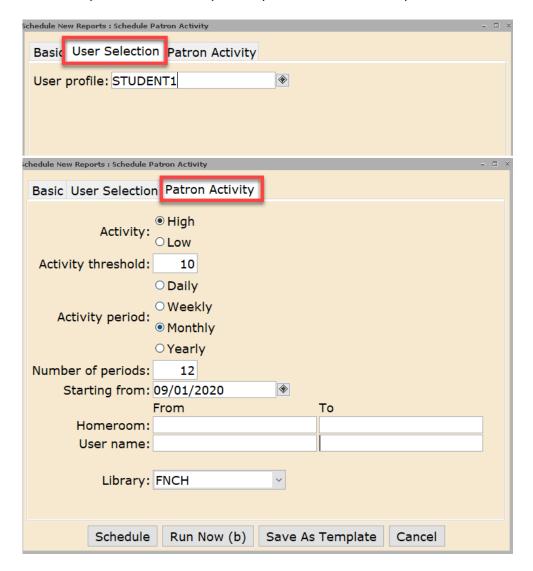

3) Patron Activity tab
    a) Select Activity type (High or Low)
    b) Set Activity Threshold
    c) Set Activity Period (Daily, Weekly, Monthly, Yearly)
    d) Set Number of Periods
    e) Set Starting from date
    f) Select library
    g) Optional:
        i) Enter Homeroom
        ii) Enter User name

Sample

Selections noted here will report all patrons with STUDENT1 profile, with 10 or more checkouts over a specific 12-month period (9/1/2020-8/31/2021).

Viewing the Results:

- In Finished Reports, select the report and click the VIEW button.
- You only need the "View Result" checkbox to be selected.
- Using the "Style Sheet Report (HTML)" will open the results in a web browser.
- Using the "Style Sheet Comma Separated Values (CSV)" will open the results in your spreadsheet software (Excel, Libre Office Calc Spreadsheet, etc).

Sample report viewed as HTML

Patron Activity

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Reporting on High Activity with 10 or more Checkouts.
Monthly counts starting Sep 01, 2020.

User Name	Patron ID	Profile	Homeroom	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
ALLEN, David	22614003062009	STUDENT1	3Z-ZELLNER	4	4	5	2	1	0	0	0	0	0	0	0	16
AYERS, Carlos	22614002860379	STUDENT1	5V-VANDERMOLEN	4	5	4	2	2	0	0	0	0	0	0	0	17
BAUER, Riah	22614003020197	STUDENT1	3R-RUMMEL	11	20	8	3	0	0	0	0	0	0	0	0	42
BEARD, Adelynn	22614003060797	STUDENT1	3S-SPENCE	5	8	5	11	3	0	0	0	0	0	0	0	32
BEARD, Bentley	22614003020460	STUDENT1	3R-RUMMEL	6	3	2	0	0	0	0	0	0	0	0	0	11
BELL, Benjamin	22614002920082	STUDENT1	4P-POPENBERG	3	3	2	2	0	0	0	0	0	0	0	0	10
BENTON, Kaydee	22614003002146	STUDENT1	3S-SPENCE	4	4	8	8	3	0	0	0	0	0	0	0	27
BLACK, Katherine	22614003020312	STUDENT1	3R-RUMMEL	9	5	0	2	0	0	0	0	0	0	0	0	16
BLACKBURN, Adeline	22614002861526	STUDENT1	5V-VANDERMOLEN	3	2	5	2	0	0	0	0	0	0	0	0	12
BOOKER, Cora	22614003020353	STUDENT1	3S-SPENCE	4	8	6	6	2	0	0	0	0	0	0	0	26
BOOKER, Marshall	22614002820183	STUDENT1	5K-KUZNICKI	4	3	1	2	0	0	0	0	0	0	0	0	10
BOOTH, Christian	22614003061795	STUDENT1	3Z-ZELLNER	2	5	3	3	1	0	0	0	0	0	0	0	14
BOYD, Alexa	22614002820571	STUDENT1	5W-WILCH	4	10	3	1	0	0	0	0	0	0	0	0	18
BRADLEY, Madison	22614002910372	STUDENT1	4S-SCHUBE	2	6	7	4	2	0	0	0	0	0	0	0	21
BRANCH, Daniel	22614003050228	STUDENT1	3S-SPENCE	4	3	6	10	2	0	0	0	0	0	0	0	25
BRENNAN, Ethan	22614002810317	STUDENT1	5W-WILCH	8	6	7	5	0	0	0	0	0	0	0	0	26
TODD, Caroline	22614003050053	STUDENT1	3P-PORTER	4	8	3	0	0	0	0	0	0	0	0	0	15
TODD, Keegan	22614002920165	STUDENT1	4S-SCHUBE	2	11	5	0	2	0	0	0	0	0	0	0	20
TORRES, Jeffrey	22614002920660	STUDENT1	4A-ARMSTRONG	3	5	1	2	1	0	0	0	0	0	0	0	12
VAZQUEZ, Haeley	22614002962605	STUDENT1	4A-ARMSTRONG	4	5	7	2	0	0	0	0	0	0	0	0	18
VAZQUEZ, Quinn	22614003062256	STUDENT1	3P-PORTER	2	9	3	1	0	0	0	0	0	0	0	0	15
VINSON, Bo	22614003020361	STUDENT1	3Z-ZELLNER	6	6	8	2	3	0	0	0	0	0	0	0	25
WADE, Bryson	22614002910505	STUDENT1	4S-SCHUBE	2	8	1	1	0	0	0	0	0	0	0	0	12
WASHINGTON, Naomi	22614002960575	STUDENT1	4S-SCHUBE	0	9	0	4	0	0	0	0	0	0	0	0	13
WEAVER, Addyson (Addy)	22614002960146	STUDENT1	4S-SCHUBE	1	6	3	0	1	0	0	0	0	0	0	0	11
WEBB, Aurora	22614002920827	STUDENT1	4M-MCDOWELL	4	3	3	3	0	0	0	0	0	0	0	0	13
WILLIAMSON, Michael (Mikey)	22614003020585	STUDENT1	3P-PORTER	4	9	3	0	0	0	0	0	0	0	0	0	16
WOOD, Baylee	22614002920041	STUDENT1	4A-ARMSTRONG	6	3	4	1	0	0	0	0	0	0	0	0	14
ZAMORA, Caraline	22614003020726	STUDENT1	3P-PORTER	3	12	3	0	0	0	0	0	0	0	0	0	18
159 Users		**STUDENT1**		**643**	**1009**	**705**	**507**	**142**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**3006**

Report Totals

159 Users			Total Activity	643	1009	705	507	142	0	0	0	0	0	0	0	3006